



## Valentine's Design

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If payment is made to Tammie Valentine or Valentine's Design via VISA®, MASTERCARD® or DISCOVER®, the issuer of the card identified is authorized to pay the amount agreed upon. By agreeing to this text, we promise to pay such total subject to and in accordance with the agreement governing the use of such card.

I, individually or as parent and/or guardian of the minor child enrolling in a Tammie Valentine / Valentine's Design Ceramic Project Class hereby acknowledge the following notices and grant to Tammie Valentine, Valentine's Design, the Church of Christ Congregational, employees, agents, volunteers, and family members the following release from liability:

A. LIABILITY: I acknowledge and fully understand that I/my child will be engaging in physical activities that may involve some risk of injury, allergy, or any other medical or mental issue. I acknowledge and have been advised that it is my responsibility to consult with my/my child's physician with respect to any past or present injury, illness, health problem or any other condition or medication that may affect my/my child's participation. I assume the foregoing risks and accept full personal responsibility for any personal injuries sustained by myself/my child which might incur as a result of participating in this program and discharge and hold harmless Tammie Valentine, Valentine's Design, Christ of Christ Congregational, their family, owners, directors, members, employees, volunteers and agents from any claim, cause of action or liability for damages arising from any personal injury to me/my child or other persons or property caused by my participation in the Valentine's Design Ceramic Project Class.

B. PAYMENT: If you elect for the auto monthly payment plan, or If you elect to pay in-full for the remaining year, one full payment will be paid at time of the class purchase. Subsequent monthly payments are automatically deducted on a monthly basis until the conclusion of the class session/current year. A refund for a class no longer desired will not be made unless Tammie Valentine / Valentine's Design is contacted at least one week prior to the specific class and the refund is approved. If registration is cancelled or a student is withdrawn from a class / classes at any time, we defer to our refund policy. Failure to comply with the terms of this agreement will subject you to cancellation at any time including during any class. Tammie Valentine / Valentine's Design retains the right to charge 1.5% per month (equal to 18% per year) to all late payments.

C. REFUND POLICY: Full refunds will be given up to one week before the start of the program. If you request a refund before the first day of class but after the one-week mark, Tammie Valentine / Valentine's Design will retain a \$25 processing fee. ABSOLUTELY NO REFUNDS WILL BE GIVEN AFTER THE START OF THE CLASS. IN THE CASE OF A DOCUMENTED ILLNESS A CREDIT CAN BE GIVEN FOR ANOTHER CLASS WITHIN THE REMAINDER OF THE CALENDAR YEAR. IF DUE TO UNFORESEEN CIRCUMSTANCES CLASSES ARE CANCELLED FOR THE REMAINDER OF THE YEAR A 50% REFUND WILL BE MADE FOR EACH CLASS ENROLLED IN AND PAID FOR. We submit to the jurisdiction of the state of Connecticut with respect to any disputes regarding this contract

and/or Tammie Valentine / Valentine's Design. Further, if there is a dispute, then the prevailing party in the dispute shall be entitled to recover the costs and fees (including reasonable attorney fees) incurred in connection with the dispute. Unless a valid emergency cancellations must be submitted in writing to Tammie Valentine / Valentine's Design.

D. STUDENT CONDUCT: Realizing that the orderly operation of Valentine's Design programs is of the utmost importance. We agree to comply with all our rules, policies and regulations. We fully understand that Tammie Valentine / Valentine's Design reserves the right to cancel any student's enrollment if the student's physical or mental condition, as disclosed by personal questionnaire, medical, or dental certificate or otherwise, is deemed unsatisfactory, or to dismiss a student whose condition, conduct, influence or behavior is deemed unsatisfactory or detrimental to the best interests of Tammie Valentine, Valentine's Design, or the Church of Christ Congregational. No refund, however, will be made on a withdrawal or violation of Valentine's Design policies. We agree to Hold Harmless and indemnify Tammie Valentine, Valentine's Design, the Church of Christ Congregational, family members, employees, agents, volunteers if any student damages property or injures or harms any individual. No child will be released to an unknown or unauthorized person. The authorized pick-up person must be over 18 years of age. Valid ID must be presented. NO ALLOWANCE SHALL BE MADE FOR LATE ARRIVAL OR EARLY DEPARTURE. YOU MUST PROVIDE YOUR CHILD'S TRANSPORTATION TO AND FROM.

E. PERSONAL BELONGINGS: In addition, we understand Tammie Valentine, Valentine's Design, the Church of Christ Congregational, employees, agents, or volunteers is/are not responsible and are held harmless for damage or loss of money, jewelry, equipment, clothing or other personal articles. DO NOT SEND VALUABLES TO VALENTINE'S DESIGN CLASSES. We understand that valuable items are brought to Valentine's Design Classes at our own risk. Class projects or personal items left behind will be held for 10 days after which they will be disposed of at the discretion of Tammie Valentine, Valentine's Design or the Church of Christ Congregational without further notice.

F. PHOTO RELEASE: I AGREE to give Tammie Valentine, Valentine's Design, the Church of Christ Congregational permission to use photographs, videos or audio recordings of myself or my child for any Valentine's Design Class for promotional materials. I understand that my child will not be identified by name, nor will any compensation be extended for such use.

G. MEDICAL: If it is necessary, in the judgment of Tammie Valentine, Valentine's Design, the Church of Christ, employees, agents, or volunteers, to use outside medical, surgical, or dental aid for the student's health, we hereby permit and authorize him/her to do so. APPLICABLE FOR ALL CLASSES, EXCEPT ADULT CLASSES:

H. MAKEUPS: Students can make up a maximum of one class per year by attending any other class that is age appropriate. Parent must email Tammie Valentine / Valentine's Design before the attendance of the make-up to ensure that there is space available.

I. DAYCARE CLAUSE: For classes in CT, please note that we are not licensed by the Office of Early Childhood. Tammie Valentine, Valentine's Design, the Church of Christ Congregational is not a daycare, childcare provider, babysitter, or babysitting provider or otherwise caring for minors

or adults in any form. Tammie Valentine, Valentine's Design, Church of Christ Congregational, volunteers, agents, or employees is NOT responsible for children/students before or after the hours for which they are registered for class. Parents and children are welcome to enter the Church of Christ Congregational building at the program's stated start time. Tuition, however, only covers teaching time and does not include supervision before or after class hours. Tammie Valentine, Valentine's Design, Church of Christ Congregational, volunteers or employees are not a babysitting or child supervision service. If a parent of guardian will be late for pick-up, they must notify Tammie Valentine. Consistently late pick-ups will be charged \$10 every 30 minutes past pick-up time.

By registering for any class with Tammie Valentine / Valentine's Design you understand and are agreeing to the above statements and hold harmless Tammie Valentine / Valentine's Design from any and all legal responsibility.

Parent / Guardian Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_